



# Application for Approval to Lease

All residents must be included in this form. Application approval may take up to seven business days. Ensure the unit owner or agent is listed for follow up.

Applicant I - Legal Name (Last, First)			DOB MM / DD / YYYY	
Address		City	State	Postal Code
Phone No.	Drivers License # & Issuing State	Email (optional)		
SSN**	Office Use – Gate Code		Office Use – Parking Space No.	

Applicant II - Legal Name (Last, First)			DOB MM / DD / YYYY	
Address		City	State	Postal Code
Phone No.	Drivers License # & Issuing State	Email (optional)		
SSN**	Office Use – Gate Code		Office Use – Parking Space No.	

Applicant III - Legal Name (Last, First)			DOB MM / DD / YYYY	
Address		City	State	Postal Code
Phone No.	Drivers License # & Issuing State	Email (optional)		
SSN**	Office Use – Gate Code		Office Use – Parking Space No.	

Other Occupants / Children (Undocumented residents will be subject to fines and/or eviction.)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
 Name DOB Name DOB Name DOB

Positano Place Unit Owner (Last, First) AND Agent	Home Owner Building & Unit	Home Owner Contact Number(s) & Agent	
Home Owner Address	Home Owner City	Home Owner State	Home Owner Postal Code

**Assignment of Rent If Lessor Fails to Pay Association Fees and Special Assessments.** In the event an Owner is in default in the payment of the assessments or other sums due to the Association and the Owner's Unit is leased, the Association shall have the right and authority to collect the rent directly from the tenant. In the event such tenant fail to remit said rent directly to the Association within ten (10) days (but no later than the next rental payment is due) from the day the Association notified such tenant in writing that the rents must be remitted directly to the Association, the Association shall have the right to terminate the lease and evict the tenants. All sums received from the tenant shall be applied to the Owner's account for the leased Unit according to the priority established in 718.116, Florida Statutes, until the Owner's account is current. Upon written notification from the Association the tenant may commence paying rent directly to the owner.

A copy will be provided to the Unit Owner (by mail), Rental Agent and Tenant. In the event the Board must collect rental payments from the tenant, the owners will be contacted in writing within ten (10) days prior to tenant contact.

**Home Owner Signature Required (Agent not authorized to sign)**

_____	_____	_____	_____
Unit Owner Signature	Date	Tenant Signature	Date
_____	_____	_____	_____
		Additional Tenant Signature	Date

Vehicle Registration	Make	Model	Color	License Plate	State

**Initial.** Use reverse side if more than 3 vehicles.

\_\_\_\_\_ One permit issued per vehicle. Residents who are not registered with the property management office will not be issued a permit. Additional visitor rear-view mirror tags will be issued for guests to the resident only. Visitor tags will not be issued to guests. If you are unable to personally pick up the visitor tags, please call the office to make arrangements. New vehicles must be reported to Property Management immediately for new issuance of stickers. Permits are only issued to residents.

\_\_\_\_\_ All guests are required to hang the visitor tag on their rear-view mirror when parking, regardless of duration. All residents are required to park in their designated spaces. All visitors are required to park in Visitor parking, indicated by a blank (un-numbered) space or labeled "Visitor". Vehicles with commercial lettering are considered commercial and are not allowed on property after 9:00 PM.

\_\_\_\_\_ I understand that if I have any questions regarding this form or the parking policy, please refer to the Rules & Regulations provided by the unit owner/agent or accessible online at [positanoplace.org](http://positanoplace.org).

Pet Registration	Description of Pets	_____ Initial if No Pets
	Type _____ Breed _____ Color _____ Name _____	
Type _____ Breed _____ Color _____ Name _____		
Required {	<b>Initial.</b>	
	_____ Only pet(s) specifically on this agreement are allowed and such pet must be pre-approved prior to bringing pet on the premises.	
	_____ Pet(s) must be kept on a leash at all times, not to exceed 6 feet in length when outside the unit. Pets are NOT to run loose at any time on property. Pet(s) must not be tied or kept outside unit door, or in the hallways, or on the balcony or lanais.	
	_____ In the event any pet(s) have offspring, Tenant(s) will be in breach of this agreement.	
	_____ Tenant(s) are assigned designated areas to walk their pet(s).	
	_____ Tenant(s) are responsible for cleaning up after their pet(s).	
	_____ <b>A copy of pets(s) Collier County license <u>IS</u> included in the lease application; licenses are obtained by your local veterinarian clinics. Failure to provide the Collier License and color photo will prevent this application from being processed.</b>	
	_____ <b>A color photo must be provided of the pet(s).</b>	

# Lease Application Checklist

To be completed by the tenant(s). All items must be completed for a lease application to be processed.

_____	*A check for \$50.00 per person, regardless of relationship, made out to <b>Positano Place Master</b> for tenant background check. This is required by the Association, regardless of owner or agent’s requirements or existing background check source.
_____	Lease Application (These document must be completed and signed by both parties)
_____	*Provide a copy of a current valid driver’s license, State ID or passport
_____	*Copy of Lease provided to the Association, must be signed by tenant(s) <b>and</b> unit owner.
_____	Pet Information Completed (page 2, if pets will be present)
_____	*Pet Registration & Pet Photo(s)
_____	I understand that if not provided by the home owner, I may purchase a key-fob, which is required to access the pool and fitness center at the cost of \$50.35 each, payable by check only. Checks can be made out to <u>Positano Place</u> and given to Property Management. There are no refunds on keyfobs.
_____	I understand that upon approval my application I must acquire parking permits prior to entering the property to avoid my vehicle(s) from being immobilized at my expense. All vehicles on property <b>must have</b> either a parking sticker or visitor tag at any time, regardless of duration.
_____	I have received a copy of the Amenities and Hours of Operation and understand they are available on <a href="http://www.positanoplace.org">www.positanoplace.org</a>
_____	I have read and understood the Association Rules & Regulations as provided by the home owner/ agent. I also understand a copy can be acquired from <a href="http://www.positanoplace.org">www.positanoplace.org</a> .
_____	I understand this unit <i>does / does not</i> include a garage. Garage No. _____
_____	I understand this unit <i>does / does not</i> include a storage unit. Storage No. _____

A copy of the property Bylaws, Rules & Regulations, Events and Property Information can be obtained by visiting [positanoplace.org](http://positanoplace.org) or by calling the Positano Place Property Management Office at 239-262-8382. Please remit the completed application and non-refundable fee to the Property Management by mail, fax or email as noted below. **All items marked with \* must be submitted with this form.**

<b>Mail to:</b> Positano Place at Naples 12910 Positano Circle Naples, FL 34105	OR	<b>Fax:</b> (239) 261-8147 – Contact us before faxing. <b>Phone:</b> (239) 262-8382 <b>Email:</b> <a href="mailto:eparisek@kwpropertymanagement.com">eparisek@kwpropertymanagement.com</a>
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**Please allow up to seven (7) business days for processing before checking status.** It is not possible to expedite the Lease Application process as we are dependent on a third party for background checks. No exceptions will be made for early, unapproved move in. Gate codes and parking permits will only be issued upon approval of background checks as well as Board approval. The lease and all items on this form are verified with the home owner prior to approval.